

**APPLICATION FOR JUVENILE DELINQUENCY LAW PANEL:  
COURT APPOINTMENTS AND PRIVATE REFERRALS**

The LRIS is a State Bar certified program that qualifies attorneys for appointments by the San Francisco Superior Court and private referrals.

Name: \_\_\_\_\_ State Bar number: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

San Francisco office address: \_\_\_\_\_

Mailing address (if different): \_\_\_\_\_

Number of years of continuous active practice in California: \_\_\_\_\_

Number of years of continuous active practice in Juvenile Delinquency Court: \_\_\_\_\_

County of Juvenile Practice: \_\_\_\_\_

Are you a certified Criminal Law specialist? Certification expiration date: \_\_\_\_\_

Please list any court appointed panels to which you belong: \_\_\_\_\_

**EXPERIENCE REQUIREMENTS**

**Substantial Equivalent Experience:** If you cannot meet the requirements for membership in a particular subpanel but believe that you qualify by reason of substantial equivalent experience, you should submit a letter outlining such experience, as provided for in Rule 6 of the [Lawyer Referral and Information Service \(LRIS\) Rules](#). Examples include, but are not limited to, cases which do not fall within the stated time period; and cases for which you sat as second chair with a statement detailing the nature of the charges and an explanation of your involvement or role. Applicants must complete as much of this application as possible and include the letter detailing their substantial equivalent experience with their application submission.

**Court Discretion:** The Court retains the discretion to assign a more qualified attorney to any case when warranted.

**JUVENILE DELINQUENCY COURT APPOINTMENT PANEL – GENERAL REQUIREMENTS**

**COURT APPOINTMENTS — GENERAL REQUIREMENTS**

**In order to be a member of this panel, an attorney must be a member of at least one class of the Criminal Panel, and agree to the following:**

I. Comply with the [LRIS Annual Attorney Membership Agreement](#).

- II. Appear in court on the assigned date at the assigned times.
- III. Accept, as sole compensation, the monies awarded by the Court and pay the required fee to the LRIS.
- IV. Maintain a designated office open to the public in San Francisco available to receive mail, accept service of process and meet with clients during regular business hours; list the office address on all web pages, court pleadings, business cards and stationery; and list the areas of practice for which you have been approved to participate in the LRIS on your website as well.
- V. Applicant must provide verification that during the year prior to submitting this application, applicant attended at least 15 units of Continuing Legal Education (CLE) approved for credit by the State Bar of California (State Bar) relating directly to criminal defense in delinquency proceedings which include and satisfy the requirements of AB 703 as contained in California Rules of Court 5.664 (b) (2). This is a continuing annual obligation and complies with the State Bar Guidelines on the Delivery of Services in Indigent Defense as well as AB 703. Five out of the 15 required units may be self-study (Please note: separate MCLE requirements are needed for Class 2-Serious Felonies, Class 3-Non-Homicide Felonies, and Class 4-Homicides.)

**I, the undersigned, have read the foregoing conditions for membership to the Criminal Law Court Appointments Panel and agree to abide by them.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## **QUALIFICATIONS AND EXPERIENCE REQUIREMENTS**

### **Class 1 - Misdemeanors and Regular Felonies**

Jurisdictional matters where minor is not charged with an offense categorized as a Serious Felony, listed in Class 2 of this application.

**Substantial Equivalent Experience:** You may submit for consideration cases which do not meet the experience requirements below if you believe such work should be considered as substantially equivalent experience. Examples include, but are not limited to, cases which do not fall within the stated time period; and cases for which you sat as second chair with a statement detailing the nature of the charges and an explanation of your involvement or role. [See page 1](#) for further details.

- I. **In order to be referred/appointed to any misdemeanor case, you must qualify under Part A or B below:**
  - A. Within the last **three** years, have handled **three** Juvenile Delinquency cases as attorney of record, **two** of which must have been contested jurisdictional hearings on the merits of the charges which involve the examination of witnesses; AND, applicant must meet the qualifications for the Regular Felony sub-panel of the [Criminal Law Panel](#);

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Date(s) of contested hearing	Inclusive Dates of Representation
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____

- ☐ I am a member of the Regular Felony sub-panel, OR
- ☐ I have enclosed an application for the Regular Felony sub-panel.

**-OR-**

- B.** Within the last **three** years, applicant must have handled as attorney of record (1) **ten** Juvenile Delinquency cases, **five** of which must have been contested jurisdictional hearings on the merits of the charges which involve the examination of witnesses; AND (2) **five** motions in delinquency cases for which substantive pleadings were filed; AND, (3) must establish that applicant has a demonstrable working familiarity with the concepts of criminal defense law; AND (4) applicant must certify that at least 30 percent of applicant's practice is in juvenile delinquency law; AND (5) attended at least 15 units of CLE approved for credit by the State Bar relating directly to criminal defense in delinquency proceedings.

- (1) **Ten** cases within the last **three** years, **five** of which had contested jurisdictional hearings on the merits of the charges which involve the examination of witnesses:

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Date(s) of Contested Hearing	Inclusive Dates of Representation
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____	_____

- (2) **Five** motions in delinquency cases for which substantive pleadings were filed:

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Type of Motion	Date of Substantive Pleadings
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____

5. \_\_\_\_\_

(3) I have a working familiarity with the concepts of criminal law because: \_\_\_\_\_

(4) I certify that at least 30 percent of my practice is in juvenile delinquency law: Yes ☐ No ☐

(5) I hereby certify that during the preceding year, I have attended at least 15 units of CLE approved for credit by the State Bar relating directly to criminal defense in delinquency proceedings which include and satisfy the requirements of AB 703 as contained in California Rules of Court 5.664 (b) (2) as follows (five of these units may be satisfied through “self-study,” the remaining ten units must be “participatory”); (Please include attachment if more space is needed):

	Title of Training	Date(s) of Training	Number of Hours	Provider	Self-Study (S) Participatory (P)
1.					
2.					
3.					
4.					
5.					

**I hereby declare under penalty of perjury that all of the information in this application is true and correct and that I had full responsibility for all cases listed in the application, or if not, I have attached an explanation.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## **Class 2 - Serious Felonies**

Jurisdictional matters where minor is accused of an offense which is within the Court’s Serious Felony Definition (as applicable to minors) AND where the District Attorney waives the right to a “transfer” (WIC 707) hearing.

**Substantial Equivalent Experience:** You may submit for consideration cases which do not meet the experience requirements below if you believe such work should be considered as substantially equivalent experience. Examples include, but are not limited to, cases which do not fall within the stated time period; and cases for which you sat as second chair with a statement detailing the nature of the charges and an explanation of your involvement or role. See [page 1](#) for further details.

**Serious Felonies:** The following crimes are serious felonies for the purpose of referral/appointment and for compensation by the Court:

1. Felonies punishable by life imprisonment
2. Felonies in which it is alleged that a firearm was used (Penal Code sections 12022.53 (c) and (d))
3. Felony sex crimes for which registration is a potential consequence (Penal Code section 290)
4. Attempted murder (Penal Code section 664/187)
5. Voluntary manslaughter (Penal Code section 192(a))
6. Arson of an inhabited dwelling (Penal Code section 451(b))
7. Conspiracy to commit murder
8. Three or more separate incidents of the following crimes (For the purpose of this section, three or more incidents contemplates three different times and locations, not just three different victims):
  - a. Residential burglary (i.e., three or more different premises - not just three victims)
  - b. Assault with personal use of a weapon alleged as an enhancement or great bodily injury alleged as an enhancement
  - c. Robbery, attempted robbery or carjacking

**Note:** Applicant must show that in the *majority* of cases, *you were counsel for the minor* rather than the government. If you are also applying for Class 3 or 4, applicant must show that *you were counsel for the minor, rather than the government* in the *majority* of the cases listed. Please check the box provided to indicate whether you represented the minor in the matter listed.

**I. In order to be referred/appointed to any serious felony cases, you must qualify under Part A or B Below:**

- A.** Within the last **three** years, applicant must have handled as attorney of record at least **one** juvenile transfer hearing or a dispositional hearing which involved calling and examination of non-family witnesses AND applicant must meet the qualifications for the Serious Felony sub-panel of the [Criminal Law Panel](#):

Please indicate with a check whether the case listed below is a

☐ transfer hearing or ☐ dispositional hearing involving calling and examining non-family witnesses:

Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ Check this box if you were counsel for the Minor

☐ I am a member of the Serious Felony sub panel, OR

☐ I have enclosed an application for the Serious Felony sub-panel.

**-OR-**

- B.** Applicant must qualify for Part B, Class 1 and within the last **three** years must have handled as attorney of record (1) **five** cases involving minors over 16 years of age charged with acts specified in the Court's Class 2 Serious Felony definition and of these five, **three** must be contested jurisdictional hearings on the merits of the charges which involved the examination of witnesses **AND** (2) **five** substantial criminal or juvenile motions, **three** of which were filed in serious felonies cases **AND** (3) 45 units of CLE approved for credit by the State Bar within the three years preceding the submission of this application relating directly to criminal defense in delinquency proceedings which include and

satisfy the requirements of AB 703 as contained in California Rules of Court 5.664 (b) (2). **Fifteen** (15) of these units must relate directly to the defense of murder, gang or sex cases, and/or forensic evidence in serious criminal trial litigation relating directly to defense of criminal prosecutions.

(1) Five cases involving minors over 16 years of age charged with acts specified in the Court's Serious Felony definition:

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
1.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ Check this box if contested jurisdictional hearings on the merits which involved the examination of witnesses. Date of hearing: \_\_\_\_\_.

☐ Check this box if you were counsel for the Minor

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
2.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ Check this box if contested jurisdictional hearings on the merits which involved the examination of witnesses. Date of hearing: \_\_\_\_\_.

☐ Check this box if you were counsel for the Minor

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
3.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ Check this box if contested jurisdictional hearings on the merits which involved the examination of witnesses. Date of hearing: \_\_\_\_\_.

☐ Check this box if you were counsel for the Minor

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
4.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ Check this box if contested jurisdictional hearings on the merits which involved the examination of witnesses. Date of hearing: \_\_\_\_\_.

☐ Check this box if you were counsel for the Minor

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
5.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ Check this box if contested jurisdictional hearings on the merits which involved the examination of witnesses. Date of hearing: \_\_\_\_\_.

☐ Check this box if you were counsel for the Minor

(2) **Five** substantial criminal or juvenile motions as attorney of record, three of which were filed in serious felony cases:

	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Type of Motion	Date Filed
1.	_____	_____	_____	_____	_____	_____

Check this box if this is serious felony case as defined in class 2 – Serious Felonies: ☐

2.	_____	_____	_____	_____	_____	_____
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Check this box if this is serious felony case as defined in class 2 – Serious Felonies: ☐

3.	_____	_____	_____	_____	_____	_____
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Check this box if this is serious felony case as defined in class 2 – Serious Felonies: ☐

4.	_____	_____	_____	_____	_____	_____
----	-------	-------	-------	-------	-------	-------

Check this box if this is serious felony case as defined in class 2 – Serious Felonies: ☐

5. \_\_\_\_\_

Check this box if this is serious felony case as defined in class 2 – Serious Felonies: ☐

(3) I hereby certify that within the last three years, I have attended at least 45 units of CLE approved for credit by the State Bar within the three years prior to the submission of this application relating directly to criminal and/or delinquency defense which include and satisfy the requirements of AB 703 as contained in California Rules of Court 5.664 (b) (2) (15 of these units may be self-study, the balance must be “participatory”); AND fifteen (15) of these units relate directly to the defense of murder, gang or sex cases, and/or forensic evidence relating directly to defense of criminal prosecutions. (Please include attachment if more space is needed):

CLE – 30 Units directly relating to criminal and/or delinquency defense which include and satisfy the requirements of AB 703 as contained in California Rules of Court 5.664 (b) (2):

	Title of Training	Date(s) of training	Number of Hours	Provider	Self-Study (S) Participatory (P)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

CLE relating directly to the defense of murder, gang or sex cases, and/or forensic evidence in serious criminal trial litigation – 15 Units

	Title of Training	Date(s) of training	Number of Hours	Provider	Self-Study (S) Participatory (P)
1.					
2.					
3.					



4.					
5.					

**I hereby declare under penalty of perjury that all of the information in this application is true and correct and that I had full responsibility for all cases listed in the application, or if not, I have attached an explanation.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### **Class 3 – Non-Homicide Felonies Under Section 707, Welfare & Institutions Code**

Jurisdictional matters where minor is accused of an offense other than homicide, AND **where the District Attorney files a motion under 707.**

**Substantial Equivalent Experience:** You may submit for consideration cases which do not meet the experience requirements below if you believe such work should be considered as substantially equivalent experience. Examples include, but are not limited to, cases which do not fall within the stated time period; and cases for which you sat as second chair with a statement detailing the nature of the charges and an explanation of your involvement or role. [See page 1](#) for further details.

**In order to be referred/appointed to any non-homicide felony under Section 707, Welfare & Institutions Code, you must:** Within the last **three** years, applicant must have handled as attorney of record **one** transfer hearing, OR attended or viewed the 707 training “Transfer Cases; Proposition 57” MCLE training provided by BASF/Public Defender, **AND two** contested dispositional hearings with testimony of non-family witnesses AND must meet the qualifications for the Serious Felony sub-panel of the [Criminal Law Panel](#).

	<b>Case Name</b>	<b>Case Number</b>	<b>Charges</b>	<b>Jurisdiction and Name of Judge</b>	<b>Dates of Representation</b>
1.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

	<b>Case Name</b>	<b>Case Number</b>	<b>Charges</b>	<b>Jurisdiction and Name of Judge</b>	<b>Dates of Representation</b>
2.	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

3.	Case Name	Case Number	Charges	Jurisdiction and Name of Judge	Dates of Representation
	_____	_____	_____	_____	_____

Name(s) of co-counsel/counsel for co-defendant: \_\_\_\_\_

Name(s) of opposing counsel: \_\_\_\_\_

Type and Date(s) of hearing: \_\_\_\_\_

☐ I certify that I completed BASF/Public Defender's training entitled: "Transfer Cases, Proposition 57" on \_\_\_\_\_ (date of training).

**AND**

☐ I am a member of the Serious Felony sub-panel, OR

☐ I have enclosed an application for the Serious Felony sub-panel.

**NOTE:** The adult criminal court retains the discretion to appoint counsel from the adult criminal panel when the juvenile has been referred for prosecution to the adult criminal court. Representation of the minor in juvenile court proceedings does not entitle the attorney to appointment in adult criminal court.

**I hereby declare under penalty of perjury that all of the information in this application is true and correct and that I had full responsibility for all cases listed in the application, or if not, I have attached an explanation.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### **Class 4 – Homicide under Section 707, Welfare and Institutions Code**

Jurisdictional matters where minor is 16 or over and is accused of murder (§187 Penal Code) **AND where the District Attorney files a motion under 707 (a) or 707 (c).**

**Substantial Equivalent Experience:** You may submit for consideration cases which do not meet the experience requirements below if you believe such work should be considered as substantially equivalent experience. Examples include, but are not limited to, cases which do not fall within the stated time period; and cases for which you sat as second chair with a statement detailing the nature of the charges and an explanation of your involvement or role. See [page 1](#) for further details.

Applicant must meet the qualifications for the Criminal Homicide/Life Sentence Crimes Sub panel **AND** (1) qualify for Class 3 – Non-Homicide Felonies under Section 707, OR (2) certify completion of "Transfer Cases, Proposition 57" a MCLE training provided by BASF and the Public Defender.

☐ I am a member of the Criminal Homicide/Life Sentence Crimes Sub panel, OR

☐ I have enclosed an application for the Criminal Homicide/Life Sentence Crimes Sub panel.

**AND**

I certify that I completed BASF's training entitled: "Transfer Cases, Proposition 57" on \_\_\_\_\_  
(date of training).

**I hereby declare under penalty of perjury that all of the information in this application is true and correct and that I had full responsibility for all cases listed in the application, or if not, I have attached an explanation.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Class 5 – Appeals: Private Referrals Only**

**Substantial Equivalent Experience:** You may submit for consideration cases which do not meet the experience requirements below if you believe such work should be considered as substantially equivalent experience. Examples include, but are not limited to, cases which do not fall within the stated time period; and cases for which you sat as second chair with a statement detailing the nature of the charges and an explanation of your involvement or role. [See page 1](#) for further details.

In order to be referred an appeal arising out of a delinquency matter described in Part B, Classes 1, 2, 3, or 4, applicant must qualify for the appropriate subpanel AND have been attorney of record and in one privately retained or appointed appeal within the last **three** years involving a matter described in the appropriate subpanel in which briefs were filed and an opinion rendered.

Appellate case #	Jurisdiction	Date of Briefs/opinion
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**I hereby declare under penalty of perjury that all of the information in this application is true and correct and that I had full responsibility for all cases listed in the application, or if not, I have attached an explanation.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**MUST BE SIGNED BY ALL APPLICANTS**

**I, the undersigned, have read the foregoing conditions for membership to the Juvenile Delinquency Law Court Appointment subpanel and agree to be bound by them and I had full responsibility for all cases listed in the application, or if not, I have attached an explanation.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_