



THE BAR ASSOCIATION OF  
SAN FRANCISCO

## ARBITRATION SERVICES

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### CONSENT TO ARBITRATE & ARBITRATOR SELECTION

1. The \$295 per party administration fee and this form must be received by BASF from all parties to initiate arbitrator assignment.

**Please print or type. Attach separate sheet if more space is required and/or there are more than 2 parties.**

A) Party(ies): \_\_\_\_\_

Principals / Others attending arbitration (if applicable): \_\_\_\_\_

Counsel (if applicable): \_\_\_\_\_

Firm/Company \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

[ ] *Enclosed is payment to Arbitration Services/BASF for \$\_\_\_\_\_for \_\_\_\_\_party(ies) above.*

Date \_\_\_\_\_ Signature: \_\_\_\_\_

B) Other side: Party(ies) / Person(s) attending arbitration: \_\_\_\_\_

Principals / Others attending arbitration (if applicable): \_\_\_\_\_

Counsel (if applicable): \_\_\_\_\_

Firm/Company \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

[ ] *Enclosed is payment to Arbitration Services/BASF for \$\_\_\_\_\_for \_\_\_\_\_party(ies) above.*

Date \_\_\_\_\_ Signature: \_\_\_\_\_

2. [ ] Please forward information regarding Arbitration Services to other side at the address above.

*Continues on page two*

3. The type of law involved in the case is: \_\_\_\_\_ [i.e., Construction, Business etc.]
4. Our arbitrators provide one hour of preparation and two hours of session time at no charge; time beyond that will be at the arbitrator's normal hourly rate. Arbitrator rates are provided on their biographies. We will select an arbitrator based on the information provided, request a conflict check and confirm availability, and then send you the arbitrator's biography. Or, you may request a specific arbitrator from our panel. **[This option will be available later in 2023.]**

☐ I / we request arbitrator: \_\_\_\_\_ or;

☐ Please select an arbitrator for our matter with experience in the type of law listed above.

*[Note, you may ask for a different arbitrator for any reason after we notify you of the selection.]*

5. If the matter has been filed in court, Case No: \_\_\_\_\_ County \_\_\_\_\_

Case Title: \_\_\_\_\_

6. Additional pertinent information. [i.e., Arbitration must be set within a certain time frame, etc.]

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7. How did you hear about our service?

<input type="checkbox"/> BASF Bulletin	<input type="checkbox"/> Colleague	<input type="checkbox"/> Facebook	<input type="checkbox"/> Other Side-Counsel
<input type="checkbox"/> BASF Survey	<input type="checkbox"/> Court	<input type="checkbox"/> Google	<input type="checkbox"/> Used service in past
<input type="checkbox"/> BASF Website		<input type="checkbox"/> Other: _____	

Bay Area Arbitration Services Program of BASF  
201 Mission Street, Suite 400, San Francisco, CA 94105  
Direct: (415) 782-8905 [mking@sfbar.org](mailto:mking@sfbar.org)

[www.sfbar.org/arbitration](http://www.sfbar.org/arbitration)