

Supervising Attorney, Child Custody/Visitation (SASH)

Receive valuable litigation training and experience at an organization dedicated to access to justice. The Justice & Diversity Center of The Bar Association of San Francisco (JDC) seeks a **Supervising Attorney for our Child Custody and Visitation Project**

About BASF:

BASF is a nonprofit organization and the oldest voluntary bar association in California. Today, over 7,400 San Francisco lawyers are members of BASF, which prides itself as being one of the most active and innovative local bar associations. In addition to services and benefits to our members, BASF provides a variety of legal services to San Francisco residents including our Lawyer Referral and Information Service, Alternative Dispute Resolution, and the Justice & Diversity Center (including the Homeless Advocacy Project) which is the largest provider of legal services to San Franciscans.

About the Justice and Diversity Center of BASF (JDC):

JDC is a non-profit organization that provides free legal services through its staff and volunteers to low-income Bay Area residents. Each year more than 1,600 volunteer attorneys, legal assistants, and law students work with JDC staff to serve nearly 7,500 indigent clients. JDC's holistic advocacy approach seeks to address the social service and legal needs of clients.



About the Job:

The Sargent Shriver Custody Project (SASH) represents low-income parents in child custody and visitation cases when the opposing party has counsel. SASH is part of a statewide program following the results of providing counsel in civil cases where critical human needs are involved, formed under the California Sargent Shriver Civil Counsel Act. SASH is a joint project with San Francisco's Unified Family Court and this position works from offices based at the San Francisco Superior Court.

We seek a Supervising Attorney to represent litigants only in the custody/visitation portion of their cases, as well as supervise a staff attorney and paralegal, and manage the project's operations and funding obligations.

Responsibilities include: litigating active cases, mentoring and supervising a staff attorney as needed; overseeing client intake and case management through all stages of litigation and trial; overseeing client outreach at Unified Family Court calendars; maintain accurate data and prepare timely reports to funders. The Supervising Attorney must limit representation to custody and visitation issues while understanding the interplay with support and property issues.

The successful candidate will have the following:

EDUCATION/EXPERIENCE

- ▶ Must be a licensed member of the California State Bar in good standing
- ▶ At least 5 years of family law experience in family law practice, including dissolutions, child custody and visitation, spousal support, and petitions for guardianships of children

SKILLS & REQUIREMENTS

- ▶ Excellent written and oral communication skills with a broad range of people including low-income litigants, attorneys, judges and court staff and community partner nonprofits
- ▶ Demonstrated ability to manage and supervise staff, and independently manage projects
- ▶ Sound litigation judgment and client management skills
- ▶ Ability to handle cases while simultaneously overseeing funder requirements, including data maintenance and reports

- ▶ Demonstrated commitment to social justice
- ▶ Knowledge of MS Office (Outlook, Word, Excel) and Essential Forms

Why Work For Us:

We offer a collaborative work environment, a progressive work culture, and a wonderfully diverse staff. Additionally, we are a mission and values based organization.

We also offer a generous benefits package that includes: a choice of medical insurance plans, dental insurance, vision insurance, pretax commuter, health, and dependent care accounts, employer paid short- and long-term disability insurance, life insurance, and a retirement and profit-sharing benefit, and more.

To find out more about JDC, please visit our website at www.sfbar.org.

To Apply:

Starting salary is competitive with other nonprofits. JDC is strongly committed to diversity and encourages applications from people who can contribute to our diversity.

We will begin reviewing candidates immediately and continue until the position is filled. Please submit your **resume and cover letter** to: Human Resources, JDC, 301 Battery Street, Third Floor, San Francisco, CA 94111, BASJobs@sfbar.org or <https://www.sfbar.org/about-us/jobs/> (please reference “**SASH Supervising Attorney**”.)

No phone calls please. Due to the amount of resumes we receive each day, we will not be able to respond individually with the status of your application.