



**BASF/SFUSD Special Education Mediator Agreement:  
Facilitator: Collaborative Conferences /Communication Strategy Sessions**

Name: \_\_\_\_\_ State Bar #: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

**EXPERIENCE AND TRAINING:** I certify that I have completed at least 40 hours of mediation training and participated as the mediator in at least 10 mediations.

**1) EXPERIENCE: List types & dates [i.e. Family Law 05/10] within the last 5 years in which you served as the mediator.**

_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____
_____	Date: _____	_____	Date: _____

**2) MEDIATION TRAINING:**

A.) Provider: \_\_\_\_\_

Length of training: \_\_\_\_\_ Dates: \_\_\_\_\_

B) Provider: \_\_\_\_\_

Length of training: \_\_\_\_\_ Dates: \_\_\_\_\_

**3) I AGREE TO AND CERTIFY THE FOLLOWING:**

- A)  As a member of the BASF SFUSD Special Education Facilitators Panel, I agree to provide two-hour Collaborative Conferences (mediations), plus preparation time and an introductory call to each participant, on an as-needed basis, to facilitate disputes between parents of children with special needs and the San Francisco Unified School District.
- B)  I understand that for each two-hour conference (including preparation time and introductory calls) I will be compensated \$350.
- C)  As a member of the BASF SFUSD Special Education Facilitators Panel, I agree to provide up to two-hour Communication Strategy Sessions, plus preparation time, on an on-call basis, to assist the SFUSD in negotiating with parents about their children's special needs.
- D)  I understand that for each hour of Communication Strategy Sessions I will be compensated \$150/hour. Time for fractions of an hour is pro-rated at \$150/hour.
- E)  If I am contacted directly by a party who located me on the BASF or SFUSD website or otherwise regarding Collaborative Conferences or Communication Strategy Sessions for SFUSD matters, I will refer the party to the ADR Program Administrator for information about their participation in the process.
- F)  I certify that I am not currently the subject of any State Bar, or like organization, disciplinary proceedings, have no criminal charges pending anywhere, have not been convicted of a criminal offense and have had no State Bar or like organization disciplinary proceedings adversely resolved against me.
- G)  I agree to indemnify and hold harmless BASF, SFUSD, and their directors, officers, members and employees from any claim, demand, action, liability, expense or loss resulting in whole or in part from my handling of any mediation matter referred to me by BASF or by my failure to comply with any of the provisions in this application.
- H) **Choose one:**
1. I carry Errors and Omissions Insurance for Mediators; or
2. I have verified with my legal malpractice carrier that my policy covers mediation.

**4) Your signature here indicates that you agree to the entire contents of this agreement and that, under penalty of perjury, the above information provided by you is true and correct.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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